

Committee on Committees (COC)

Minutes

Wednesday, October 25, 2023

1:00 p.m.

<https://ufl.zoom.us/j/95300758299>

Meeting ID: 953 0075 8299 Dial in: +1 305 224 1968

Present: Amelia Dempere, Lori Knackstedt, Rana Alissa, Alison Reynolds, Joe Riley, Nian Wang, Laurie Bialosky, and Danaya Wright.

1. **Call to Order** – Amelia Dempere, Chair, CoC
- The meeting was called to order at 1:01 p.m. by CoC Chair Amelia Dempere.
2. **Approve March 27, 2023 and September 27, 2023 Minutes.**
- Both minutes were approved.
3. **Faculty Senate [Steering Committee](#)** – Danaya Wright, Faculty Senate & Steering Committee Chair
 - 1) How well is your committee functioning?
The committee is functioning well. Laurie is critical for the well-functioning of the committee.
 - 2) Is your committee membership size and make-up (i.e. of administrative liaisons, faculty, etc.) appropriate?
Membership has been adequate, however, President Sasse is not planning to attend regularly. The committee has asked to have a liaison from the President's Office, to keep the communication from the President and send info back. Lauren Lemasters, who functioned as the student representative on the Board of Trustees last year, was hired by the President's Office as Presidential Assistant and Student Life Liaison and has been sent to attend the Steering Committee. The committee has suggested that someone else attends who is more familiar with faculty issues. Current, Elected, and Past Faculty Senate Chairs are meeting with the President once a month and that might be the liaison to the Steering Committee. There is concern about the communication with the President's office.

Effect on the Steering Committee, repercussions? The Provost report is essential and being provided regularly. The provost's ideas and plans impact more the faculty. Chris Hass (Provost Office) also attends.
 - 3) Are your meetings well attended?
Yes, except regarding the President no longer attending
 - 4) Are administrative liaisons attending? Yes
The past UF Presidents attended at least 30 – 45 min of the meeting, but President Sasse is not attending.
 - 5) Are you experiencing any issues that should be brought up to the Faculty Senate that would help your committee accomplish your charge(s) or mission?

No, except what is mentioned above.

- 6) Are you working on any major issues that you'd like to share with us today?
 Share Governance resolution action item at the next Faculty Senate meeting.
 We need to review and decide on a proposed freedom-of-expression statement. The BOG is mandating the FS to endorse it.

- 7) Do you work closely with any other chairs or committees to address any mutual topics or topic/issue overlaps?

The burden on faculty is a shared effort (Administrative Burden). Mackensie Consultants are coming up with a plan. Information is being collected to identify potential efficiencies, such as if we can get rid of UF GO until Workday is implemented. Something like this will gain a lot of support from the faculty.

- 8) Does your committee have Standard Operating Procedures (SOP)? If so, where are they posted, and if not, would it be useful to your committee to create and use it?

Faculty Senate Bylaws, UF Constitution, and these other resources:

https://senate.ufl.edu/media/senateufl.edu/site-files/Conducting--Committee-Business-Rev08072019_3.9.18_June-2016.pdf

<https://senate.ufl.edu/resources/faculty-information/>

It is a hybrid meeting. It is a good functioning committee.

4. Update on the [2022 - 2023 Committee on Committees Report](#) to the Senate Steering Committee

- View: <http://senate.ufl.edu/committees--councils/> for a committee/council overview:

Name	Faculty membership consists of:	Seat filled by:	Reports to:
Faculty Senate Committees	UF Faculty	Nominated by UF Faculty & elected by UF Faculty Senators	UF Faculty Senate
Joint Committees	UF Faculty	Nominated by UF Faculty; Typically 50% elected by UF Faculty Senators and 50% Appointed by UF President/President's Designee	UF President & UF Faculty Senate
Presidential Committees	UF Faculty	Nominated by UF Faculty & appointed by UF President	UF President
(5) Senate Policy Councils	*Current (at the time of the election) Faculty Senators	Nominated by UF Faculty & elected by UF Faculty Senators	UF Faculty Senate

Name
Faculty Senate Committees
Joint Committees
Presidential Committees
(5) Senate Policy Councils

5. Committee/Council Invitations Schedule

- View below / p.p. 4-5 of the [2022 - 2023 Committee on Committees Report](#) for this year's CoC Review Rotation List.

- Utilizing this [Appendix](#) list on p. 17 – 18 and below, establish the target CoC Review Rotation for this and the upcoming academic year review cycles, and adding tweaks to each monthly CoC agenda:

As of Oct 2023:

Reviewed in 2021 – 2022

- (New Committee) Professional Curriculum Committee (PCC) – Reported Oct 2021
- Parking & Transportation Committee (PATC) – Reported Nov 2021
- Research & Scholarship Council – Reported Nov 2021
- Senate Nominating Committee – Reported Dec 2021
- Academic Policy Council (APC) – Reported Dec 2021
- General Education Committee (GEC) – Reported Jan 2022
- Academic Assessment Committee – Reported Jan 2022
- Academic Freedom, Tenure, Professional Relations, & Standards (AFTPRS) Committee – Reported Feb 2022
- University Information Technology Committee – Reported Feb 2022
 - Committee on Committees (each year) – Reported Apr 2022

List of scheduled committee reviews in 2022-2023 by CoC:

- University Constitution & Regulations Committee (UCRC) – Oct 2022
- Academic Personnel Board – Nov 2022
- Compensation & Equity Committee – Dec 2022
- University Libraries Committee (ULC) – Jan 2023
- Research Policy Committee – Mar 2023
- Student Petitions Committee – Dec 2022

- Sustainability Committee – Jan 2023
- Budget Council – Feb 2023
- Welfare Council – Nov 2022
 - Committee on Committees (each year) – to report Apr 2023

List of scheduled committee reviews in 2023-2024 by CoC:

- Senate Steering Committee—Oct 2023
- Honorary Degrees and Distinguished Awards
- Graduate Council
- University Curriculum Committee
- Lakes, Vegetation, & Landscaping Committee
- Land Use and Facilities Planning Committee
- Preservation of Historic Buildings and Sites Committee
- Infrastructure Council

6. Adjournment

- The meeting adjourned at 1:42 p.m.

Minutes Submitted by CoC Chair Amelia Dempere.

Resources:

- [Committee on Committees SOP](#)
- [Constitution of the University of Florida](#) & [Bylaws of the Faculty Senate](#)